

DATE

FIRST ENDORSEMENT ON APPOINTMENT OF CIVILIAN EMPLOYEE  
RECREATION ASSOCIATION REPRESENTATIVE

From: (Command Representative)

To: Secretary, Civilian Employee Recreation Association

Subj: APPOINTMENT OF CIVILIAN EMPLOYEE RECREATION ASSOCIATION  
REPRESENTATIVE

1. I have read and understand the instructions and procedures contained references (a), (b), and (c). I acknowledge and accept this appointment and agree to hold myself accountable to the United States for all public funds received.

Copy to:  
Director, CERA  
Treasurer, CERA